

Grade Applying For: _____

Academic Year Applying For: _____

You may submit this form directly to your child's school to expedite the process. In many cases, they will have the records ready for you to pick up in a sealed envelope. Please bring the records in the sealed envelope and deliver to the admissions office at your earliest convenience.

Today's Date: _____

Cumberland Christian Academy Records Release Authorization Form



_____/_____
Full Name of Student Current/Completed Grade Level

Last School Attended: _____

School Address: _____
Street City State

Phone # _____ Fax # _____

- _____ Academic Record
- _____ Report Card
- _____ IEP Record
- _____ Test Data
- _____ Disciplinary Record
- _____ Immunization Record
- _____ Other records/information maintained by the school regarding student

PARENT SIGNATURE: _____ DATE: _____

Attention School Administrator:

Please retain a copy of this form as record of Parent Permission to release records..

Please send a copy of all records, including most recent report card/transcript and discipline report to:

Cumberland Christian Academy
 Attn: Admission Office
 3961 Floyd Road, Suite 300
 PMB 3
 Austell, GA 30106
 OR
 Email to Melitha Alvey
 m.alvey@cumberlandchristian.org

Thank you for your assistance.

Please contact our Admissions Office directly at **678-426-1600 ext. 1** if you have any questions.